



## Full Job Description

### **JOB TITLE: Municipal Civil Project Engineer**

### **LOCATION: Fresno, CA**

Precision Civil Engineering, Inc. (PCE) is seeking a Municipal Civil Project Engineer, with 4+ years' experience, to join our Civil Engineering Team in Fresno, CA.

The Municipal Civil Project Engineer will support the engineering team in technical designs required to complete projects as defined in the scope of work. This may include coordinating budgets, scheduling and documenting materials for project meetings, and production and distribution reports while having oversight and ultimate quality control of documentation. The Municipal Civil Project Engineer must maintain excellent communication with both upper and lower-level staff, and governmental staff.

### **Job Responsibilities:**

- Supports project team toward preparation of a professional, economical, and effective set of plans and specifications for each individual project
- Performs quality control reviews of work developed by others
- Provides estimates for the engineering budget and schedule to meet requirements on large projects
- Coordinate infrastructure design with other design disciplines
- Detailed design including preparation of complete calculation packages, and development of details
- Guide team for preparation of drawings from early stages of the design to the final contract plans
- Prepare and contribute to the development and implementation of the technical approach in projects with full collaboration with the project manager
- Mentors and manages internal design team efforts
- Assists in preparation of the project scope, budgets, agreements, and financial reporting systems
- Promotes new business for the total company and for own area of expertise

### **Qualifications & Experience:**

#### **Desired Skills & Experience**

- BS in Civil Engineering
- 4+ years of progressively responsible experience, preferably with municipal/government projects
- EIT required, Professional Engineer Preferred
- Demonstrated ability to delegate and lead design teams
- Knowledge of engineering procedures (R/W acquisition, environmental clearance, utility relocation, capital improvement projects)
- Knowledge of construction practices
- Knowledge of AutoDesk AutoCAD

**Key Attributes**

- Excellent communications skills, both oral and written, with a demonstrated ability to work effectively with individuals at all levels of the company and Client.
- Ability to work independently and as part of a team. Able to work under time constraints to accomplish goals and objectives.
- Must be able to handle multiple projects simultaneously.
- Excellent analytical skills, with strong attention to detail.
- Must be well organized with sound judgment and planning.
- A highly motivated individual with a willingness to pursue continual innovative improvements in processes.
- Must have strong computer skills in MS Office Suite, particularly Excel, Word, PowerPoint, & Outlook.

**Work Location:** Fresno, CA

**Job Type:** Full-time

**Benefits:**

- Paid time off
- Medical, dental & vision insurance
- Life insurance and disability benefits
- 401(k)
- Onsite gym
- Quarterly and annual company events